



WEDDING CHECKLIST



PROFESSIONALS TO ENGAGE

- WEDDING PLANNER (OPTIONAL)
- VENUE COORDINATOR
- CATERER
- FLORIST (BRIDAL'S BOUQUET, DECOR ETC.)
- PHOTOGRAPHER / VIDEOGRAPHER
- HAIR AND MAKEUP ARTIST
- BAND/DJ/ENTERTAINMENT
- OFFICIANT
- EMCEE
- BAKER / WEDDING CAKE DESIGNER
- BRIDAL BOUTIQUE

BRIDE'S & GROOM'S PREPARATIONS

- SCHEDULE DRESS/SUIT FITTINGS
- SHOES & ACCESSORIES
- SCHEDULE HAIR & MAKEUP TRIALS
- FACIALS & SKINCARE ROUTINE
- HAIR TREATMENT & CUT
- MANICURE & PEDICURE
- BRIDAL EMERGENCY KIT (LIPSTICK, BOBBY PINS ETC.)
- WEDDING VOWS/SPEECH

WEDDING DAY ESSENTIALS & FINAL DETAILS

- PREPARE FINAL WEDDING DAY TIMELINE
- PACK RINGS AND VOWS
- BRING WEDDING FAVOURS & GIFTS
- ASSIGN SOMEONE FOR EMERGENCY TASKS
- BRING VENDOR PAYMENTS & GRATUITIES
- PACK ESSENTIAL WEDDING DAY ITEMS
(COMFORTABLE SHOES, TISSUES, SNACKS, ETC.)

ITEMS TO BUY, RENT, OR ARRANGE

- WEDDING DRESS & ACCESSORIES
- GROOM'S ATTIRE & ACCESSORIES
- BRIDESMAIDS' & GROOMSMEN'S OUTFIT
- WEDDING RINGS
- WEDDING INVITATIONS
- WEDDING FAVOURS & GIFTS
- DECOR & PROPS
- DOWRY & GIFTS
- PRE-WEDDING PHOTOSHOOT
- MARRIAGE REGISTRATION

COMMUNICATION & COORDINATION

- SEND SAVE-THE-DATES/FORMAL INVITATIONS
- CONFIRM RSVPS AND FINALISE GUEST LIST
- CONFIRM SEATING ARRANGEMENTS
- CONFIRM VENDOR DETAILS
- GUESTS' ACCOMMODATION & TRANSPORTATION
- UPDATE WEDDING WEBSITE (IF APPLICABLE)
- ORGANISE REHEARSAL
- DISCUSS ROLES WITH BRIDESMAIDS & GROOMSMEN
- ASSIGN WEDDING DAY POINT-OF-CONTACT
- PLAN & ASSIGN SPEECHES

POST-WEDDING TO-DO LIST

- PRESERVE WEDDING BOUQUET (OPTIONAL)
- SEND THANK YOU NOTES
- UPDATE PERSONAL DOCUMENTS
- PLAN & PACK FOR HONEYMOON

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